



Minutes  
Glendive Job Service Employers Committee  
October 4, 2005  
DCC Board Room

Members Present:	Tim Wall Sandi McGovern Bill Wade Curt Curtis Pat Cunningham Reed Reyman Cindy Berg Steve Olson Lonnie Cross	Community First Bank Glendive Medical Center Mid-Rivers Assembly of God Dawson Community College Terry MAF Eastern Montana Industries Job Service Job Service
Members Absent:	Kyle Johnson Norm McDowell Peg Iba	American Ford Glendive Medical Center Horizons/Iba Drilling
Call to Order	12:20	Pat Cunningham, Chair
Minutes	Dispensed with approval of minutes	
Treasurer's Report	Tim Wall reported \$2922.04 in Heritage Bank Checking \$500 received from NWA Grant received by Steve Olson \$1.37 received in interest	
Correspondence	None	
Guest Speaker	<b>Jim Lambert, Program Specialist with Jobs for Montana's Graduates</b> Jim was in Eastern Montana (from Helena) visiting participating schools so was able to present directly to the JSEC as well. JMG was adopted as a project at the state level by the MSEC. Local JSECs where there is a program assist JMG in a variety of ways. Glendive JSEC has mostly been involved in helping DCHS JMG financially and by targeting one of the scholarships to a JMG student. Jim left packets of information with the members present. Steve Olson will confer with Jim through email to pinpoint ways in which Glendive JSEC can be helpful to JMG.	

## OLD BUSINESS

Business Advisory	Pat Cunningham requested input and suggestions from JSEC regarding adding an AAS in <b>Accounting</b> to the curriculum. Currently there is a single AAS, which is in Business Management. The group agreed that the Accounting AAS should be created. What should the curriculum consist of? Suggestions included the need to include Payroll accounting as well as Accounts Payable and Receivable. Suggested that computerized
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accounting was very important (knowledge of programs such as QuickBooks), along with the ability to analyze a transaction and put it into the computerized system. Also inventory control and systems would be important knowledge to gain in this Accounting AAS. Managerial or “cost” accounting was not an area that would be expected in this two-year program.

Pat will take these suggestions and this input, write up his proposal, and let JSEC know what is the next step.

#### FLSA /Wage & Hour

John Andrew will present a seminar in Glendive at the Carney Conference Center on October 12 from 2:00 to 5:30 p.m. The seminar is eligible for CPE, CLE, and Nursing Home Administrator Credits. Members are set to go with set up, registration, introduction of John, tear down. Sandi will order cookies from Norm for the break. 23 people have pre-registered. There may be more by Wednesday! Lonnie will have list of registrants and Certificates for those pre-registered ready for Tim.

#### Employers in School

Steve Olson was working with Monica, School Social Worker, on this project, and now her position is being eliminated. Steve will begin again with a new contact!

#### Membership

All current members should continue to recruit new. We have been able to bring on very good, new members. We are, however, missing some business representation that left with a couple of our members: MDU and the School system most notably. Also wondered about representation from BNSF. This is always worth pursuing. It seems that BN people find it very difficult to attend this kind of meeting on a regular basis. Pat Cunningham will talk with our new Superintendent, Jim Germann, to fix the lack of School representation.

#### USDA Rural Development

Mr. Tim Ryan, State Director of Rural Economic Development programs, will be in Glendive for a presentation to interested persons on October 19<sup>th</sup> at 2 p.m. The Lecture Hall of the Ullman Center will be the meeting site. Invitations were sent to the Mayor, the Commissioners, Public Works, Extension, DCC, DCHS, GMC, and the media. The original intent was for Mr. Ryan to address the business leaders who are members of the Glendive JSEC, so hopefully this meeting fits into everyone’s schedules. The presentation is not long—probably only about 45 minutes, then questions, then possible site visits to businesses by Mr. Ryan.

### **NEW BUSINESS**

#### JMG Discussion

The Employers in the Schools project may be one way to assist JMG-- definitely try to include them in any kind of presentation by employers in the school. Also suggested that the JMG program be presented to incoming Frosh at their orientation.

Discussion of the need for schools to choose between having a JMG program OR having an FCCLA program. These program have similar goals for the students.

Adjourn 1:10

Next Meeting November 1, 2004  
DCC Board Room